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<b>Objective</b>	<b>Member of Technical Advisory Panel for Indiana Land Resources Council</b>
<b>Education</b>	<b>Bachelor of Science, Public Administration</b> Indiana University, Fort Wayne, IN, 1988  <b>Classes toward Master Degree, Public Administration</b> Indiana University, Fort Wayne, IN, 1993-1998  <b>Complete Management Course for Zoning Administrators</b> Indianapolis, IN, October 4&5, 1999
<b>Experience</b>	<b>Executive Director</b> Madison County Planning Commission 2002-Present <i>Managed day-to-day operations of a building and planning department in a rural and suburbanizing county of 131,000 located in metropolitan Indianapolis. Assisted in writing and adoption of regulations for confined feeding operations/ concentrated animal feeding operations. Oversaw the zoning petition, variances and site plan approval for an ethanol plant. Administered comprehensive plan, zoning ordinance, subdivision regulations and state building codes. Wrote amendments to zoning ordinance, subdivision regulation and comprehensive plan. Adapted/rewrote state building and unsafe building codes for local building and unsafe codes. Supervised update of zoning map. Served as staff for both Planning Commission and Board of Zoning Appeals, giving reports at both. Chaired Technical Review Committee and Plat Review Committee. Reviewed subdivision plats and site plans. Supervised staff of five. Served as building commissioner and floodplain manager. Served on committee that developed trail plan for Madison County. Served on committee that developed disaster preparedness for Madison County. Attended agricultural listening session at 2004 Regional Planning Conference in Indianapolis. Attended workshop for agricultural tourism. Assisted in the reorganization of the Small Town and Rural Division of the American Planning Association. Currently serving on the editorial review board of the division's newsletter. Write a column called Rural Planning 101 for newsletter.</i>

**Administrator**

Meade County Zoning Office

2000 - 2002

*Managed day-to-day operations of a building, planning, addressing and zoning department in a growing county of 26,000 in central Kentucky. Administered comprehensive plan, zoning ordinance and subdivision regulations. Served as staff for both Planning Commission and Board of Adjustments making recommendations for both. Reviewed subdivision plats and commercial/industrial development plans. Researched and developed ordinances. Started comprehensive plan update. Part of Joint Land Use Study Committee for Fort Knox Army Post. Setup and organized training session to meet state mandated training for those involved in planning. Served as editor of state planning newsletter and other professional activities. Served as floodplain manager for the county.*

**Planning and Zoning Administrator**

Land of Lincoln Planning and Zoning Commission

1997 - 2002

*First full time planning and zoning administrator for a joint city-county agency in rural central Kentucky. Administered comprehensive plan, zoning ordinance and subdivision regulations. Managed the day-to-day operation of the agency. Established policies and procedures for the agency. Served as staff for both Planning Commission and Board of Adjustments making recommendations for both. Reviewed subdivision plats and commercial/industrial development plans. Wrote Adult Entertainment Study and related changes to zoning ordinance. Assisted rewrite of subdivision requirements. Assisted in the completion and adoption of comprehensive plan and zoning map. Established a view shed protection program. Started rewriting zoning ordinance. Served as liaison for Chamber of Commerce. Served as editor of state planning newsletter and other professional activities*

**Associate Planner**

Allen County Department of Planning Services

1994 to 1997

*Managed the permit/ public assistance section of the department. Primary planner responsible for Allen County's floodplain management program. Drafted and coordinated the adoption of a major rewrite of the county's floodplain ordinance. Extensive experience working with federal and state agencies on floodplain issues. Additional responsibilities included statistical research as necessary, monitored and reported on departmental performance on a quarterly basis, tracked construction activity.*

**Zoning Enforcement Officer**

Allen County Department of Planning Services

	<p>1988 to 1994</p> <p><i>Established a zoning enforcement program based on a computer database, tracked inspections, sent out violation notices, monitored compliance, and enforced zoning violations. Issued land use permits, and conducted compliance inspections for certificates of occupancy. Became responsible for conducting and coordinating the review of industrial, commercial, and public projects outside of planned zoning districts.</i></p>
<b>Skills</b>	<ul style="list-style-type: none"> <li>* Writing, research and communication</li> <li>* Editing</li> <li>* Working with public officials and constituents</li> <li>* Organizing, facilitating and conducting public meetings</li> <li>* Administration</li> <li>* Site Plan Review</li> </ul>
<b>Interests</b>	<ul style="list-style-type: none"> <li>* Hiking/ Canoeing/Biking/Walking</li> <li>* Reading/ Creative Writing</li> <li>* Community Service</li> </ul>
<b>Professional Memberships</b>	<ul style="list-style-type: none"> <li>* American Institute of Certified Planners</li> <li>* American Planning Association</li> <li>* Small Town and Rural Division of APA</li> <li>* Indiana Planning Association</li> </ul>
<b>References</b>	<p>John Orick  Extension Educator-Purdue Extension for Madison County  Madison County Government Center, Room 303  16 East 9<sup>th</sup> Street  Anderson, Indiana 46016  (765) 641-9514  <a href="mailto:orick@purdue.edu">orick@purdue.edu</a></p> <p>Judge Tommy Turner  LaRue County Judge/Executive  Courthouse  209 West High Street  Hodgenville, Kentucky 42748  (270) 358-4400</p> <p>Don F. Reitz  Director, Hendricks County Department of Planning and Building  355 South Washington Street, #212  Danville, Indiana 46122  (317) 745-9346  <a href="mailto:dreiz@co.hendricks.in.us">dreitz@co.hendricks.in.us</a></p>